



We have the following suggestions to make for paying the Programme Fees. Please check through the options and then pay online, or send a cheque (payable to Spiritual Growth Ministries Trust), or arrange automatic payment through your bank.

For New Zealand resident participants who cannot pay the full fee, a subsidy of \$500 is available from Spiritual Growth Ministries through the support of the Christian community in Aotearoa. To apply for a subsidised fee please request the 'Application for Fee Subsidy' form from the Administrator. You will be asked to write a letter to SGM outlining your situation and stating the level of fees you can manage.

Adrienne Bruce, SGM Administrator Email: [admin@sgm.org.nz](mailto:admin@sgm.org.nz) Ph: 0064 21 432768

### First Year Fees Payment – \$3,825 (All figures have GST included)

**Note: Year One fees include the course fee of \$3,130 and costs of \$695 for Kohanga Ako/ Residential Week (not including linen hire and special dietary costs). Payment options are outlined below.**

<b>Option 1:</b> Pay the full first year fee of <b>\$3,825</b> before:  31 <sup>st</sup> January 2022	<b>Or Option 2:</b> Pay \$3,825 in <b>three instalments of \$1,275</b> before: January 31 <sup>st</sup> , 2022 March 29 <sup>th</sup> 2022 May 31 <sup>st</sup> 2022	<b>Or Option 3:</b> Pay \$3,825 by <b>12 monthly automatic payments of \$318.75</b> starting in January 2022. Final (12 <sup>th</sup> ) payment would be made in December 2022.
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... or pro rata subsidised amounts where these have been approved ...

### Second Year Fees Payment - \$3,130 to be paid in 2023

**Note: this does not include the cost of the Year Two Creativity and Spirituality Training Weekend estimated at \$300.00 which will be charged separately).**

<b>Option 1:</b> Pay the full first year fee of <b>\$3,130</b> before:  31 <sup>st</sup> January 2023	<b>Or Option 2:</b> Pay \$3130 in <b>three instalments of \$1,044</b> before: January 31 <sup>st</sup> 2023 March 29 <sup>th</sup> 2023 May 31 <sup>st</sup> 2023	<b>Or Option 3:</b> Pay \$3,130 by <b>12 monthly automatic payments of \$260.84</b> starting in January 2023. Final (12 <sup>th</sup> ) payment would be made in Dec 2023.
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**Account Name: Spiritual Growth Ministries Trust**

**Account Number: 03 0166 0198782 00**

### Policies re Refunds and Additional Payments

Please note these policies. While they may seem irrelevant now, they are important.

**Refunds:** If notice of withdrawal is received **in writing** by the Formation Programme Coordinator **before** March 1<sup>st</sup>, the fees paid for that year will be refunded less \$100 costs.

If notice of withdrawal is received **in writing** by the Formation Programme Coordinator between March 1<sup>st</sup> and June 1<sup>st</sup>, the fees paid for that year will be refunded less \$500 costs.

Fees will not be refunded for withdrawals after June 1<sup>st</sup>. **Where fees are being paid by automatic payments continuing payments for the outstanding portion of fees is required.**

**Extension – Year 3 and beyond** A fee of up to 15% of the full fee is payable if a participant needs to extend his or her written or practical work beyond 31 March of their third year. The exact amount is set by the Coordinator and Assistant Coordinator, and is due on April 1<sup>st</sup> of the third year. This fee will also apply in subsequent years in which a participant chooses actively to continue in the Formation Programme.