



## Spiritual Growth Ministries Trust

## Overseas Fee Payments 2022-2023 Cohort

Aotearoa New Zealand

For information contact: SGM Administrator:

Spiritual Directors Formation Programme

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We have the following suggestions & options to make for paying the Programme Fees.

When making an international payment, please check with your bank that all transfer charges/bank fees are included, and the correct amount in \$NZ will be paid to SGM.

As an international programme participant you will need the following information to take to your bank. SGM banks with Westpac.

### Physical Address of Westpac Bank in NZ

**Westpac Branch:** Howick  
19 Wellington Street,  
Howick,  
Auckland 2014  
New Zealand

**SWIFT CODE:** WPACNZ2W

**ACCOUNT NAME:** Spiritual Growth Ministries Trust

**ACCOUNT NUMBER:** 03 0166 0198782 00

**TO BE PAID IN NZ Dollars** (see below)

### **First Year Fees Payment – \$3,825 (All figures have GST included)**

**Note: Year One fees include the course fee of \$3,130 and costs of \$695 for Kohanga Ako/ Residential Week (not including linen hire and special dietary costs).**

**Payment options are outlined below.**

|   |   |  |
|---|---|--|
| <p><b>Option 1:</b></p> <p>Pay the full first year fee of <b>\$NZ 3,825</b> before:</p> <p>31<sup>st</sup> January 2022</p> | <p><b>Or Option 2:</b></p> <p>Pay \$ NZ 3,825 in <b>three instalments of \$NZ 1,275</b> before</p> <p>January 31<sup>st</sup>, 2022<br/>March 29<sup>th</sup> 2022<br/>May 31<sup>st</sup> 2022</p> | <p><b>Or Option 3:</b></p> <p>Pay \$ NZ 3,825 by <b>12 monthly automatic payments of \$NZ 318.75</b> starting in January 2022. Final (12<sup>th</sup>) payment would be made in December 2022.</p> |
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### **Second Year Fees Payment - \$3,050 to be paid in 2023**

**Note: this does not include the cost of the Year Two Creativity and Spirituality Training Weekend estimated at \$300.00 which will be charged separately).**

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|--|---|---|
| <p><b>Option 1:</b></p> <p>Pay the full first year fee of <b>\$ NZ 3,130</b> before:</p> <p>31<sup>st</sup> January 2023</p> | <p><b>Or Option 2:</b></p> <p>Pay \$ NZ 3,050 in <b>three instalments of \$NZ 1,044</b> before:</p> <p>January 31<sup>st</sup> 2023<br/>March 29<sup>th</sup> 2023<br/>May 31<sup>st</sup> 2023</p> | <p><b>Or Option 3:</b></p> <p>Pay \$ NZ 3,130 by <b>12 monthly automatic payments of \$NZ 260.84</b> starting in January 2023. Final (12<sup>th</sup>) payment would be made in Dec 2023.</p> |
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### Policies re Refunds and Additional Payments

**Please note these policies. While they may seem irrelevant now, they are important.**

**Refunds:** If notice of withdrawal is received **in writing** by the Formation Programme Coordinator **before** March 1<sup>st</sup>, the fees paid for that year will be refunded less \$100 costs.

If notice of withdrawal is received **in writing** by the Formation Programme Coordinator between March 1<sup>st</sup> and June 1<sup>st</sup>, the fees paid for that year will be refunded less \$500 costs.

Fees will not be refunded for withdrawals after June 1<sup>st</sup>. **Where fees are being paid by automatic payments continuing payments for the outstanding portion of fees is required.**

#### **Extension – Year 3 and beyond**

A fee of up to 15% of the full fee is payable if a participant needs to extend his or her written or practical work beyond 31 March of their third year. The exact amount is set by the Coordinator and Assistant Coordinator, and is due on April 1<sup>st</sup> of the third year. This fee will also apply in subsequent years in which a participant chooses actively to continue in the Formation Programme.